

Minutes
SAN BERNARDINO PUBLIC LIBRARY
Board of Trustees
May 12, 2005

The regular meeting of the Board of Trustees of the San Bernardino Public Library was held in the Board Room of the Norman F. Feldheim Central Library, 555 West Sixth Street, San Bernardino.

CALL TO ORDER: The meeting of the Board of Trustees was called to order by President Dr. Dorothy Garcia at 2:10 pm.

ROLL CALL:

Members present	Dr. Dorothy Garcia
	Marion Vassilakos
	Carolyn Tillman
Members absent:	Dr. Robin Calote
	Gary Saenz
Library Director:	Ophelia Georgiev Roop

PUBLIC COMMENTS: none

MINUTES: The minutes of the April 14, 2005 Board meeting were approved as presented.
(Vassilakos – Tillman, unanimous)
The minutes of the April 29, 2005 Board meeting were approved as presented.
(Tillman - Vassilakos, unanimous)

CONSENT ITEMS:

a. Monthly/Financial Statements:

Marion Vassilakos pulled out the Monthly Financial Report. All Board members present agreed that they would like to have Aurora Mendoza explain the library appropriations report at the next (June) Board meeting. The Board would also like to invite to the June Board meeting Mr. Clements, financial representative, to discuss the various bequests to the library.

The Board also had a question of the UPS audio books returned charge on the Donations, Gifts and Memorial Fund.

The financial statements were approved as presented. (Vassilakos – Tillman, unanimous).

b. Communications/Correspondences:

c. Personnel:

1. Accept resignation from Juan-Carlos Cardenas, Library Clerk, Circulation Division, effective May 16, 2005
2. Accept letter of retirement from Gerald W. Linxwiler, Librarian II, Reference Division, effective June 3, 2005
3. Confirm promotion of Edward Erjavek from Technology Librarian to Library Information Technology Manager, effective May 16, 2005
4. Accept resignation from Pablo Lara, Library Page, Circulation Division, effective April 25, 2005
5. Accept resignation from Stacy Conway, Library Page, Technician Services Division, effective April 21, 2005

The rest of the consent items were approved as presented. (Tillman – Vassilakos, unanimous).

OLD BUSINESS:

Library budget: The Board reviewed the Library Budget, seeking an explanation for the request from the city that the library generate revenue when the charter makes it clear that this is to be a “free public library.” It is not clear why “library revenue” is used to balance the library budget. Library services are meant to be free to the public. There have been numerous complaints from the community about charges the Board has instituted in order to generate library revenue. If and when the library support measure passes, the Board would request a revision in the revenue accounting.

Meeting room policies and other fees: There have been numerous complaints from the public about the recently instituted fees for the use of the meeting rooms at Feldheym Central. The Board reviewed and discussed the complaints; the policies and the revenue generated by the fees and will further address this topic when the library budget improves.

Revision of Library Administrative Technician/Webmaster job description: approved as wpresented. (Tillman – Vassilakos, unanimous).

NEW BUSINESS:

Mary Jo Poindexter: The Board moved to honor Mary Jo Poindexter and acknowledge her contributions to the community by serving on the Library Board as a member and its President from October 1994 to February 2004 with a reception on July 14th at 4:00 pm and a collection of books dedicated to her. (Vassilakos – Tillman, unanimous).

Resolution: The Board moved to present a resolution to Chuck and Shelby Obershaw at the Golden Baton dinner honoring them for their numerous contributions to the wellbeing of the community. (Vassilakos – Tillman, unanimous).

PRESIDENT’S REPORT:

Discussion of the letter sent to the Mayor requesting that the library support measure be placed on the Council agenda for approval.

LIBRARY DIRECTOR’S REPORT:

- Dr. Calote’s resignation and new position as President of Ventura College.
- City news.
- Attendance of collaborative lunch sponsored by the California Institute of Health & Social Services.
- City Vehicle Use survey.
- Library patron records confidentiality issues.

SAN BERNARDINO CITY LIBRARY FOUNDATION:

Looking for new Board members and officers.

ADJOURNMENT: The meeting was adjourned at 4:00 pm.

NEXT MEETING: The next meeting of the Library Board will be Thursday, June 9, 2005

Respectfully submitted by Ophelia Georgiev Roop, Library Director
On behalf of:

Dr. Robin Calote
Secretary