

Minutes
SAN BERNARDINO PUBLIC LIBRARY
Board of Trustees
August 10, 2006

The regular meeting of the Board of Trustees of the San Bernardino Public Library was held in the Board Room of the Norman F. Feldheim Central Library, 555 West Sixth Street, San Bernardino, CA.

Call to order:

The meeting of the Board of Trustees was called to order by President Garcia at 2:10p.m.

Roll Call:

Present: Dr. Dorothy Garcia, President
Gary Saenz, Vice President
Dr. Milton Clark, member
Carolyn Tillman, member
Ophelia Georgiev Roop, Library Director

Absent: Marion Vassilakos, Secretary

Public:

- None Present

Minutes:

The Minutes of July 13th were not approved due to lack of a quorum.

Consent Items:

- Monthly Financial Statements:
 - The reports were not available for review. The Library Director reported to the Board that Operations Manager, Aurora Mendoza, would have the reports available for review upon the next meeting of the Board.
- Communications/Correspondences:
 - None
- Personnel:
 - Accept end of temporary employment of Carlos Estrada, Library Page, effective August 1, 2006
 - Accept end of temporary employment of Carlos Barrientos, Intern, effective August 1, 2006
 - Accept resignation from Yadira M. Lopez, Student Intern, effective August 1, 2006
 - Accept resignation from Shonise Ervin, Library Page, effective August 1, 2006
 - Accept resignation from Dawn Williams, Library Page, effective August 1, 2006
 - Confirm provisional appointment of Jill Vassilakos-Long, part-time Senior Librarian, effective August 1,2006
 - Approve salary adjustment for Lupe Palacios, part-time Student Intern, effective August 1,2006
 - Approve salary adjustment for Margaret Jimenez, part-time Apprentice Intern, effective August 1,2006

The consent items were approved as presented (Saenz-Clark, unanimous)

New Business:

- Planning Workshop, Friday, September 15, 2006:
 - Dr. Clark offered his conference room at CSUSB as the venue for the workshop.
 - Lunch and parking permits are to be arranged with his secretary Veronica Taylor.
 - It was agreed that the workshop would be more productive if a professional moderator leads the discussion.
 - All participants are to read “Long Overdue: A Fresh Look at Public and Leadership Attitudes About Libraries in the 21st Century” prepared by the Public Agenda with the support from the Americans for Libraries Council and the Gates Foundation.
 - D’Ann Lanning from the Mayor’s office will also attend.

President’s Report:

- Dr. Garcia presented a small article that dealt with the challenges that accompany usage of library meeting facilities by the public.

Library Director’s Report:

- Technology Upgrade: proceeding according to schedule.
- MDF (Main Distribution Facility) air-conditioning problems:

Anticipating the implementation of library information technology, the new Feldheim library was built with a special room to be the center of future technological activities. Knowing the volatile nature of computer equipment in high temperatures, the room was equipped with its own air conditioner.

This room is the MDF (Main Distribution Facility) for the entire SBPL system/network. It houses all the servers including SAM - an access control system that includes filters for objectionable Internet sites.

The MDF air conditioner has been broken completely for more than six months now. While Facilities Department personnel are trying out various band-aid solutions to the problem, the high temperatures routinely cause the SAM server to crash (on the average once a week), which in turn takes down all public computing. Not only does this stop all public computing services - the library service most in demand but also causes long term damage to all the servers and thus it shortens their lives considerably.

As part of our tech upgrade funded by a donor as well as by a grant from the Gates Foundation, we will be getting four new and very costly servers to be housed in the MDF. SAM as well as all the other library servers requires a temperature of less than 72 degrees. SAM crashes at 75 degrees.

The Facilities Dept. personnel have informed us that the air conditioner for the MDF is not repairable and is also too costly to replace. The solution they propose - to simply have the temperature in the MDF higher - is not viable because, as we know, the SAM server crashes at 75 degrees and the other servers crash at about 78 degrees. Nor is this solution efficient or cost effective. The higher temperature wears out the servers and shortens their lives, when SAM crashes, the entire library computer network goes down making it impossible for the library to provide its most used service and the staff time spent on bringing up the system again constitute repetitive and very costly work without any positive results.

- Interview with Julie Hernandez, Management Partners as part of the organizational review conducted for the City.

- ❑ “Building a World of Readers and Dreamers” program – great success; approximately 1,200 people attended in the course of the two days, July 15th and 16th; Mayor Morris painted a red sports car on the library van and Councilman Rikke Van Johnson dropped by.
- ❑ KPCC Radio taping in Bing Wong auditorium of Mayor Morris and panel on July 26th.
- ❑ Problems with security guards continue; this is the first week for a security guard at Feldheym provided by Rev. Beamon’s company Sentinel with which the City has contracted for the provision of guards at City facilities.
- ❑ Inland Library System.
- ❑ Possible partnership with First 5.
- ❑ Every Child Ready to Read.
- ❑ Attendance of mandatory workshop on Sexual Harassment and Discrimination.
- ❑ Homeless problems.

San Bernardino City Library Foundation:

- ❑ The Library Foundation has changed its meeting day and time to the 1st Thursday of each month at 4:45 p.m. in the Library Director’s office/Board room.
- ❑ Jeffery Johnston has resigned as Foundation President. Maureen Godfrey will act as Foundation President until a successor is chosen.
- ❑ The Library Director distributed the Foundation’s latest financial report for the period January 1, 2006 through June 26, 2006.
- ❑ The Library Director is to present to the Foundation at its September 7th meeting, the proposals of needs for possible funding.

Adjournment: The meeting was adjourned at 3:30 p.m.

The next meeting of the Library Board of Trustees will be on Thursday, September 14th, 2006 at 2:00 p.m.

Respectfully submitted by David Mendoza, Computer Center Coordinator, on behalf of:

Marion Vassilakos
Secretary