

Minutes
SAN BERNARDINO PUBLIC LIBRARY
Board of Trustees
July 13,2006

The regular meeting of the Board of Trustees of the San Bernardino Public Library was held in the Board Room of the Norman F. Feldheim Central Library, 555 West Sixth Street, San Bernardino

Call to order:

The meeting of the Board of Trustees was called to order by President Garcia at 2:10p.m.

Roll Call:

Present: Dr. Dorothy Garcia, President
Marion Vassilakios, Secretary
Dr. Milton Clark, member

Ophelia Georgiev Roop, Library Director

Absent: Gary Saenz, Vice President
Carolyn Tillman, member

Public:

- ❑ Jon Kindschy to present to the Library Board of Trustees a \$1000.00 check form the Rotary Club of San Bernardino for the maintenance of the Grantsmanship Center.
- ❑ D'Ann K. Lanning, Intergovernmental & Legislative Affairs assistant to Mayor Morris as well as the Mayor's liaison to the library attended a portion of the meeting. The Board welcomed her with great enthusiasm and thanked her and the Mayor for the interest in the library's progress.

Minutes:

The minutes of June 8, 2006 were approved by acclamation as presented. Dr. Clark suggested that the Board be more specific as to when to bring back agenda items that are tabled for a future meeting.

Consent Items:

Dr. Clark requested that the monthly financial statements for the bequests funds and the Bequest Trust Fund (Bing Wong bequest) be pulled out for discussion.

The funds in the Bing Wong Bequest are designated specifically for the building of a new library. Library Director Ophelia Georgiev Roop has made several attempts to contact Mr. Bing Wong in order to ask his permission for the library to be able to use these funds differently. Whereas just four years ago Ms. Roop was in constant contact with Mr. Bing Wong, she has not been able to get in touch with him in the last three years but will renew her efforts once again.

The Board moved to appoint Dr. Clark as its financial advisor to oversee the various library bequests. (Vassilakos – Clark, unanimous)

The two financial statements pulled out for discussion were approved as presented. (Clark – Vassilakos, unanimous)

- ❑ Communications/Correspondences: N/A

□ Personnel:

- Confirm appointment of Carolina Navarro, Library Page, and effective June 22, 2006
- Confirm appointment of Fred Hickey, Jr., Library Page, and effective June 22, 2006
- Confirm promotion of Paul P. Sanchez to Technology Librarian, and effective July 1, 2006
- Confirm end of temporary work for Leanne Tortez, Library Page, and effective July 1, 2006

The rest of the consent items were approved as presented. (Vassilakos – Clark, unanimous)

Old Business:

□ Library budget FY 2006/2007

The Board reviewed the FY 2006/2007 library budget approved by the City Council, which included the \$7,000 rent increase for Inghram Branch. Since funds for repairing the public restrooms in Feldheim to bring them up to a sanitary standard were not approved, the Board suggested that the library director and management team organize a fundraiser or look for a business sponsor for the repair of the public facilities.

□ The Board also reviewed the appropriations report for May 2006

New Business:

- The Board approved a 5% merit increase for the library director. (Clark – Vassilakos, unanimous)

President's Report:

- President Garcia reiterated the importance of scheduling a planning workshop as soon as possible. The library director is to check with the management team and with the board members not present at this meeting if either Friday, September 15th or Saturday, September 16th would work for all as a day for the planning workshop. Since this is Route 66 weekend and parking at Feldheim would be difficult, Dr. Clark suggested that the workshop take place at a meeting room at CSUSB that he could reserve.
- The president also requested that a review of the Meeting Room use and fees policy and the water bottles in the library rule be placed on the September Board agenda.
- The President asked the Library Director to call the board members to confirm if they would be able to attend a board meeting on August 10th, 2006.

Library Director's Report:

- The following library employees as recipients of this year's Part Time Employees Incentive Awards.

Shante A. Drains	Inghram Library
Dianah Watson	Inghram Library
Manlin Chiu	Feldheim Library
Patrician Juarez	Rowe Library
Amina Romero	Rowe Library
Richard Hernandez	Rowe Library
Michael Guillory	Rowe Library

- ❑ Letter addressing a patron's complaint about the long wait to use Feldheym's public computers.
- ❑ Review of Friends of the Library funding of various library needs.
- ❑ On July 13th the library director participated in the 12th Annual Career Awareness Week at Lankershim Elementary School. She read to the Board a few of the thank you letters from students.
- ❑ Ed Erjavek, Library Information Technology Manager has been invited to serve on the Advisor Board of the statewide 27/7-reference project AskNow.
- ❑ Mayor Morris, other local celebrities, two TV stations and numerous sponsors will be present at the special event "Building a World of Readers, Artists and Dreamers" on July 15th and 16th. We anticipate huge crowds.
- ❑ The firm Management Partners has been hired to conduct an organizational analysis of city departments.
- ❑ As part of the library director's efforts to keep the Board informed of public library trends and important events nationally, Ms. Roop passed on to the Board two articles:
 - The first article addresses the problems all U.S public libraries are facing with the homeless population: A lawsuit against the Worcester Public Library (Massachusetts) on behalf of homeless patrons not permitted to borrow library books using a shelter address. "The lawsuit claims that the library's policy is unconstitutional."
 - The second article concerns the Nampa Public Library (Idaho): A donor has withheld a \$10,000 gift from the library because its board has denied his request to censor books he finds objectionable.
- ❑ The San Bernardino Public Library will participate in a child literacy program entitled Every Child Ready To Read. The program is a project of the Public Library Association and the Association for Library Service to Children, of the American Library Association.
- ❑ Introducing the "One City One Book" program has been pushed back to the beginning of 2007. We are waiting to see what sort of literacy grants we'll receive, hoping to use literacy grant funds to sponsor a writer. Dr. Clark suggested several partnerships (CSUSB and Valley College amongst them) to help with the cost of the program

San Bernardino City Library Foundation:

- ❑ The Foundation Donor Appreciation Event at which it was announced that the Foundation has reached its goal of building an endowment of half a million, was great success thanks to the efforts of Maureen Godfrey. As a result of the library director's contacts with reporters, the event received wide publicity.
- ❑ The Foundation's July meeting is scheduled for today, July 13th at 4:45 pm in the Board Room. This is only a one time situation due to the Fourth of July holiday

Adjournment: The meeting was adjourned at 3:42 p.m.

Respectfully submitted by David Mendoza, Computer Center Coordinator, on behalf of:

Marion Vassilakos
Secretary