

Minutes
SAN BERNARDINO PUBLIC LIBRARY
Board of Trustees
May 11, 2006

The regular meeting of the Board of Trustees of the San Bernardino Public Library was held in the Board Room of the Norman F. Feldheim Central Library, 555 West Sixth Street, San Bernardino

Call to Order:

The meeting of the Board of Trustees was called to order by President Dr. Garcia at 2:17 p.m.

Roll call:

Present: Dr. Dorothy Garcia, President
Gary Saenz, Vice President (leave at 3:00 p.m.)
Marion Vassilakos, Secretary
Dr. Milton Clark, member
Carolyn Tillman, member
Ophelia Georgiev Roop, Library Director

Public:

None

Minutes:

The minutes of the April 13, 2006 meeting were approved with a grammatical correction of a verb tense. (Vassilakos – Saenz, unanimous)

Consent Items:

- Monthly Financial Statements
- Communications/Correspondences
- Personnel:
- Accept resignation of Glenda Monroe, part time, Library Clerk, Literacy Department, effective April 10, 2006
- Accept resignation of Jennifer Johnston, Librarian II, Reference Department, effective June 23, 2006
- Confirm end of temporary employment for Edward Romero, Library Page, effective September 12, 2005
- Confirm Manlin Chiu, part time Intern for Reference Department effective May 11, 2006
- Confirm end of temporary employment for Carolyn Vaka, Library Page, effective April 17, 2006

Old Business:

Library budget FY2005/06:

- The Board ratified the budget requests which the library management team had to submit to the Finance Department on a short notice - the due date not allowing sufficient time for a Board meeting and approval. (Vassilakos – Tillman, unanimous)

The Board also reviewed the March 2006 appropriations report.

- Study Rooms/enlargement:

Mike Clark, Associate Library Director is still working on acquiring cost estimates for combining two study rooms into one small meeting room.

- Revisit Library Rules amendment: re: water bottles in the library:

There were no requests to bring water bottles inside the library during last fall's trial period when that was allowed. Dr. Clark pointed out that the situation might be different if that period was during the hot summer months. Therefore the Board reinstated the trial period during which library users may bring water bottles into the library from June 1st through September 31st. (Saenz – Tillman, unanimous)

- Library Standards:

The Board reviewed various statistics about California public libraries and the place of SBPL in relation to libraries of other similar cities. Instead of formulating standards, Dr. Clark suggested the library make a PowerPoint presentation in the fall to the City Council on the State of the Library which will include the statistical comparisons. (Clark – Tillman, unanimous)

New Business:

The Board ratified the e-mail vote approving the serving of wine at the annual meeting of the Library Foundation. (Vassilakos – Clark, abstaining –Tillman)

The Board moved to give permission to the Inland Empire Latino Art Association to serve wine at the opening reception of the group's exhibit at Feldheim Central Library on May 13, 2006. (Clark – Vassilakos, abstaining – Tillman)

President's Report:

President Dr. Garcia submitted a cheque donation for the library in memory of Shirley Gold that she had received.

She asked if everyone was following the information on Proposition 81.

The President requested that the Election of Board Officers be on next month's agenda.

Dr. Clark requested a closed session for the purpose of discussing personnel issues.

Ms. Tillman reported that regrettably, New Hope Church, the landlord of the Inghram branch, does not have space available next to the Inghram Library for the enlargement of the library.

Library Director's Report:

- The Management Team is working on an agreement with the County Children's Services to provide foster children with library cards. The County will pay for lost books but late fees will be forgiven.

- Technology upgrade update: progress according to schedule, VoIP demonstration and script for automated attendant prepared, Verizon – scheduled for installation on June 19th, techs at training, new '03 server here.
- Report on the Board meeting of the Friends of Inghram Library on April 16th.
- Library programs: the Literary Salon celebrated its third birthday with “Poetry and Champagne,” over 60 volunteers attended the Volunteer Appreciation Breakfast on April 27th, they were later joined by the Feldheym staff, over 100 people attended a literary evening with California author Victor Villasenor on April 20th and the annual Friends of Inghram Library fundraiser – the Fashion Show - was again a great success – it has outgrown its venue.
- New Department Heads meetings – post Council Agenda meetings on the Tuesday following a Council meeting.
- Staff meeting, April 13th – PLA attendees gave their reports of the conference.

San Bernardino City Library Foundation:

The Foundation has not had a meeting prior to this month’s Board meeting. The Foundation’s annual meeting is this afternoon, Thursday, May 11, 2006 at 5:30 p.m. Mayor Morris is to give the keynote address.

Adjournment:

The meeting was adjourned at 4:07 p.m.

Next meeting:

The next meeting of the Library Board of Trustees will be on Thursday, June 8, 2006 at 2:00 p.m.

Respectfully submitted by Ophelia Georgiev Roop, Library Director, on behalf of:

Marion Vassilakos
Secretary