

Minutes
SAN BERNARDINO PUBLIC LIBRARY
Board of Trustees
October 12th, 2006

The regular meeting of the Board of Trustees of the San Bernardino Public Library was held in the Board Room of the Norman F. Feldheim Central Library, 555 West Sixth Street, San Bernardino, CA.

Call to order:

The meeting of the Board of Trustees was called to order by President Garcia at 2:13p.m.

Roll Call:

Present: Dr. Dorothy Garcia, President
Gary Saenz, Vice President
Marion Vassilakos, Secretary
Dr. Milton Clark, member
Carolyn Tillman, member

Ophelia Georgiev Roop, Library Director

Public:

D'Ann Lanning, Assistant to the Mayor, Intergovernmental and Legislative Affairs (Arrived @ 2:18 p.m.). The Board hopes that Ms. Manning would be able to attend Board meetings frequently in order to maintain closer contact with the Mayor.

Mr. Albert Hawkins (Arrived @ 2:27 p.m.). Mr. Hawkins is a local poet and member of the California Federation of Chaparral Poets, San Bernardino Chapter that currently has a display of poems in the lower gallery of Feldheim. Mr. Hawkins addressed the importance of poetry in people's lives.

Minutes:

- The Minutes of September 12 and 15 were approved as presented. (Clark-Tillman, unanimous)
- The minutes of September 14 were approved as corrected: It was Ms. Tillman rather than Mr. Saenz who suggested removing the cement circle around the flowerbed in the middle of the walkway to the front door of Feldheim;" typographical mistake of "nook" instead of "noon." (Tillman-Saenz, unanimous)

Consent Items:

- Communications/Correspondences: None
- Personnel:
 - Confirm promotion of Manlin Chiu, full time Librarian II, Reference Division, effective October 16,2006

Motion to approve consent items: (Vassilakos -Clark, unanimous)

- Monthly Financial Statements:
 - Dr. Garcia suggested renaming the "Bequest Trust Fund" to the "Bing Wong Trust Fund" in order to avoid confusion.
 - Dr Clark suggested the Board reevaluate the current bequest investments in order to create a better investment plan for greater returns.

Motion to approve the financial statements: (Tillman-Saenz, unanimous)

Old Business:

- Appropriations Report:
 - The Board conducted a review of the appropriations report with inquiries primarily about utility and salary expenses.

New Business:

- The follow-up planning workshop originally scheduled for October 6, 2006 was rescheduled for Thursday, October 26, 2006, 1:00 pm to 5:00 pm. Dr. Garcia will moderate.

President's Report:

- President Garcia reviewed the planning workshop of September 15. During the discussion that followed, the Board evaluated the effectiveness of the workshop and expressed significant disappointment with the leadership of moderator Victoria Jenkins, especially with her failure to follow directions from the Board and library director. This resulted in the inability to formulate goals, which was the purpose of the workshop. Ultimately the workshop did not achieve its objective, necessitating an additional session.

Library Director's Report:

- The City has contracted with Securitas, a reputable local security firm to provide the libraries with security guards. Although the company is reputable, to date, neither Feldheym nor Villasenor have been assigned well-trained and competent guards. Several of the newly appointed guards have not shown up as scheduled and/or have quit; substitute guards have been sent some times and not at other times. Thus, we continue to experience problems with the security at both libraries.
- Technology upgrade.
- Programs at the library:
 - *Scrabble – every third Wednesday in the Literacy Center
 - *Laura Numeroff, renowned author of the popular children's book series, "Give a Mouse a Cookie..." - October 17, 5:00 pm.
- One Book, One City proposal – "How the Garcia Girls Lost Their Accent" by Julia Alvarez, kick off in January 2007, author visit in March of 2007, book discussion groups in between. The Board suggested we investigate possibilities for funding of the program by the LA Times and/or the Sun.
- Homeless – the number of homeless has dwindled for the moment; since many homeless hang around the public telephones that are installed right on the walkway leading to the main entrance of Feldheym, Ms. Tillman suggested investigating the possibility of moving the phones to another location.

San Bernardino City Library Foundation:

At its last meeting (October 5) the Foundation Board voted to fund two of the ten proposals submitted by the management team for possible funding - \$10,000 for five early literacy stations and \$30,000 for materials for the Every Child Ready to Read program. Ms. Tillman suggested that in conjunction with this we investigate possible collaboration with the schools regarding the after-school and virtual pre-school through K initiatives.

The confusion about the Jones bequest managed by Gorian Investment Group continues. President Godfrey read an explanatory letter regarding the Jones bequest from Ms. Julie Peccorini, an estate attorney and a member of the Foundation Board. According to the will document Ms. Peccorini had reviewed, the Foundation is to receive only the interest from \$50,000 invested with Gorian Investment Group. Ms. McDade, who is with Gorian Investment Group and under whose presidentship the Foundation received the Jones trust, said that there is actually \$75,000, which created more confusion. It was also discovered

that the Foundation does not have any documents pertaining to this trust. It was decided to investigate the matter further.

Upon conclusion of the San Bernardino City Library Foundation Report, Dr. Clark inquired as to what is the protocol for holding closed sessions. The Library Director explained that closed sessions are governed by the Brown Act. Dr. Clark requested a closed session for the November Board meeting. At the suggestion of President Garcia, the closed session will be the first item on the agenda.

At that point library director Ophelia Georgiev Roop asked the Board if they would like to have an "Agenda building" item at the end of every agenda just prior to adjournment. The Board agreed that this is a good idea.

Adjournment: The meeting was adjourned at 3:38 p.m.

The next meeting of the Library Board of Trustees will be on Thursday, November 9th, 2006 at 2:00 p.m.

Respectfully submitted by David Mendoza, Computer Center Coordinator, on behalf of:

Marion Vassilakos
Secretary