

Minutes
SAN BERNARDINO PUBLIC LIBRARY
Board of Trustees
January 11, 2007

The regular meeting of the Board of Trustees of the San Bernardino Public Library was held in the Board Room of the Norman F. Feldheym Central Library, 555 West Sixth Street, San Bernardino, CA.

Call to order:

The meeting of the Board of Trustees was called to order by President Garcia at 2:10p.m.

Roll Call:

Present: Dr. Dorothy Garcia, President
Gary Saenz, Vice President
Marion Vassilakos, Secretary
Carolyn Tillman, Board Member
Dr. Milton Clark, Board Member

Ophelia Georgiev Roop, Library Director
Mike Clark, Associate Library Director (3:40p.m.)
Aurora Mendoza, Operations Manager (3:40p.m.)
Millicent Price, Principal Librarian (3:40p.m.)
Ed Erjavek, Information Technology Manager (3:40p.m.)

Public: None Present

Minutes:

- The minutes of December 14, 2006 were approved with corrections of grammatical errors in the New Business & Library Director's Report sections. (Tillman – Vassilakos, unanimous)

Consent Items:

- Monthly Financial Statements: No Investment statements were available for review at the time of the board meeting.
- Communications/Correspondences: None
- Personnel:
 - Accept resignation from Kelly Eckley, Library Page, effective January 2,2007
 - Accept resignation from Jake Zylman, PT Library Clerk, effective December 29,2006.
 - Accept resignation from Lydia Alyassi, Library Page, effective December 29,2006.
 - Accept resignation from Michael Spencer, Library Page, effective December 29,2006.
 - Accept resignation from Caitlyn Hall, Library Page, effective December 29,2006.

The consent items were approved with corrections of typographical errors of the resignation dates (from 2007 to 2006) for Jake Zylman, Lydia Alyassi Michael Spencer & Caitlyn Hall. (Clark, Vassilakos-unanimous)

Old Business:

- Library Budget:

The Library Director reported that all city departments show an increase in the cost of electricity. Rita West, Finance Department, has informed Aurora Mendoza that the City's general fund will take care of this at the end of the fiscal year.

- **Abbey Awards:**
Dr. Garcia, Gary Saenz and Marion Vassilakos will attend the January 18, 2007 Staff Association meeting at which the Board will present the awards to the winners.

New Business: None

President's Report: None

Library Director's Report:

- Class and comp study to be conducted by the City together with Reward Strategy Group
- Federal rules regarding electronic evidence retention
- Art Exhibit: "Travels with PALS photos"
- One Book, One City
- Library programs:
 - *Children's Christmas programs at all four locations were attended by 815 children
 - *Plans for a series of literary events in collaboration with SB high schools – authors Alexandra Sokoloff, John Weeks and William Thomas and Nick Cataldo
 - *Highlighting the new book "Inlandia"
- First 5 Reception at all libraries – February 24, 2007, 11:00 am – 4:00 pm
- Verizon visit, re: review implementation of e-rate funded VOIP telephone system
- Board visits to branches:

15 February, Thursday -	Inghram
15 March, Thursday -	Rowe
19 April, Thursday -	Villasenor

San Bernardino City Library Foundation:

- The Foundation expects to receive additional funds from the disbursement of the Block fund, which will enable it to reach its second goal of an endowment of one million.
- June McDade, Foundation Board president for the two previous years has resigned.

Through January 4, 2007, \$7,580 has been raised with the solicitation letter sent out at the end of 2006.

- A great deal of discussion ensued regarding the number of signatures on a Foundation cheque.

Planning Workshop:

The Library Board and library management team spent the rest of the afternoon (until 5:00 pm) on drafting goals, objectives and measurements, all of which will be reviewed at the next regular monthly meeting of the Board on Thursday, February 8, 2007.

Adjournment: The meeting was adjourned at 5:02 pm.

The next meeting of the Library Board of Trustees will be on Thursday, January 11th at 2:00pm.

Respectfully submitted by David Mendoza, Computer Center Coordinator, on behalf of:

Marion Vassilakos
Secretary