

Minutes
SAN BERNARDINO PUBLIC LIBRARY
Board of Trustees
March 9, 2007

The regular meeting of the Board of Trustees of the San Bernardino Public Library was held in the Board Room of the Norman F. Feldheym Central Library, 555 West Sixth Street, San Bernardino, CA.

Call to order:

President Garcia called the meeting of the Board of Trustees to order at 2:10p.m.

Roll Call:

Present: Dr. Dorothy Garcia, President
Ms. Marion Vassilakos, Secretary
Dr. Milton Clark, Board Member
Ms. Carolyn Tillman, Board Member

Ophelia Georgiev Roop, Library Director
David Mendoza, Computer Learning Center Coordinator

Absent: Mr. Gary Saenz, Vice President

Public: None

Minutes:

The minutes of February 8, 2007 were approved as corrected. (Tillman-Vassilakos, unanimous).

Consent Items:

- Monthly Financial Statements
- Communications/Correspondences
- Personnel: End of temporary work for Demetria Espinoza, Library Page, effective March 1, 2007.

The consent items were reviewed and accepted as presented. (Clark-Tillman, unanimous).

Closed Session: Brown Act Section 54957

- Evaluation of Library Director
- The closed session was moved to the end of the agenda.

Old Business:

- Library Budget FY 2006/07
- The Board requested clarification of the use of the "Special Salaries" line item in the budget appropriations report: it is used for bilingual pay.

- Public Library Fund (PLF)
- At one time the annual statistical report submitted by public libraries to the State Library required information on how specifically the PLF money is spent. It no longer does so. Motion: to enquire from the State Library why the annual statistical report no longer requires public libraries to submit budget expenditures for PLF. ((Clark – Vassilakos, unanimous).

The PLF for this fiscal year (2006/2007) is \$38,013 more than projected. The Library Board would like to investigate ways to use these additional funds for the purchase of books. The Board moved to request

a meeting with Mayor Morris for the purposes of discussing the library's budget. (Tillman – Clark, unanimous).

●Review of Goals and Objectives

This item was tabled until the next meeting. President Garcia recommended that each Board member review the document and be ready to discuss it and adopt it at the next regular meeting of the Board.

New Business:

●Permission to serve wine at the San Bernardino City Foundation Annual Meeting, April 12 2007. (Clark - Vassilakos, unanimous).

●Permission to serve wine at the opening reception of the Inland Empire Latino Art Association Exhibit, May 5, 2007. (Clark - Vassilakos, unanimous).

There was some discussion about creating a general policy about the serving of wine but the Board moved to continue to review individually each request for the serving of wine as it comes before the Board. (Clark - Vassilakos, unanimous).

●August Board Meeting

The library director has signed up for an Elderhostel trip that is scheduled during the Board's regular August meeting. Since there is no other option for this trip, the library director petitioned the Board to decide whether or not they should hold the meeting in August with the associate library director or cancel it. The Board moved to cancel the August meeting unless special circumstances required that it be held. (Tillman - Clark, unanimous).

Closed Session: Brown Act Section 54957

●Evaluation of Library Director

The Library Board convened for a closed session at 3:50pm.

The Library Board reconvened for an open session at 4:23pm.

The Board would like to review the fulfillment of the library director's goals drafted at last year's evaluation and proceed with this year's evaluation at the next Board meeting.

President's Report:

Dr. Garcia advised all to maintain awareness of the state library building proposition.

Library Director's Report:

- Library technology department –is prepared for the three-week earlier switch to daylight savings time.
- City Organizational Review
- Classification Study meetings
- Library cultural and educational programs:
 - Conversations with San Bernardino Authors, Spring 2007:
Alexandra Sokoloff, 2/22/07 – 500 students at SBHS, 68 at SBPL.
 - One Book, One City – book discussions, sale and circulation of books.
 - Application for Big Read program grant: selected book and author – “Fahrenheit 451” by Ray Bradbury.
- Rowe Branch Board visit: March 15, 2007 – agenda posted.
- Volunteer Appreciation Breakfast: scheduled for April 26, 2007.

- Inghram Friends of the Library Fashion Show Fundraiser: April 14, 2007
- Reference question from the Boston Globe, re: article in the SB Sun.
- Discussions of current library issues covered in library literature and other media:
 - Privacy issues.
 - Meeting room policies.
 - The Homeless.
- Update on Rowe branch patron lawsuit.

San Bernardino City Library Foundation:

The regular meeting of the Board of Directors of the City Library Foundation was held on March 1, 2007. Commencing in April 2007, the Foundation Board's monthly meetings will be held on the first Wednesday of each month at 4:00 p.m. in the library director's office at Feldheym Central Library. The name of the Annual Support Committee was changed to Fund Development Committee in order to reflect better the committee's work. There is still a disagreement as to how to treat excess funds in the operational budget – transfer the excess to the endowment or keep a percentage of it (or all of it) for future increases in the operations. Mr. Keller and several other committee members continue the review of the bylaws. The discussion about endowment vs. the funding of projects for the library continues.

Agenda Planning:

Naming Library Rooms after donors.

Adjournment: The meeting was adjourned at 5:04 pm.

The next meeting of the Library Board of Trustees will be on Thursday, April 12, 2007 at 2:00pm.

Respectfully submitted by Ophelia Georgiev Roop, Library Director on behalf of:

Marion Vassilakos
Secretary