

Minutes
San Bernardino Public Library
Board of Trustees
May 17, 2007
10:30 a.m.

The regular meeting of the Board of Trustees of the San Bernardino Public Library was held in the Board Room of the Norman F. Feldheim Central Library, 555 West Sixth Street, San Bernardino CA.

Call to order:

The meeting of the Board of Trustees was called to order by President Garcia at 10:30 a.m.

Roll Call:

Present: Dr. Dorothy Garcia, President
Ms. Marion Vassilakos, Secretary
Dr. Milton Clark, Board Member (left at 12:32 p.m.)
Dr. Thomas Rennard, Board Member

Ms. Ophelia Georgiev Roop, Library Director
Mr. Mike Clark, Associate Library Director
Ms. Millicent Price, Principal Librarian
Ms. Aurora Mendoza, Sr. Operations Manager
Mr. Ed Erjavek, Library Information Technology Manager
Mr. David Mendoza, Computer Lab Coordinator

Mr. James F. Penman, City Attorney (arrived at 10:50 a.m.)
Ms. D'Ann Lanning, Assistant to the Mayor, Intergov. & Legislative Affairs
(left at 11:10 a.m.)
Mr. Jim Sharer, Director of Facilities (left at 11:10 a.m.)

Absent: Ms. Carolyn Tillman

Public:

None
Ms. Lanning introduced Mr. Sharer to the Board and said that she hopes to bring other city department heads to future Board meetings. She indicated that the Mayor was not pleased with the recent article in the "Sun" regarding the security problems at Feldheim Central Library. Mr. Sharer then addressed the problems with security as well as the homeless situation at Feldheim Central Library. He apologized for not following up on a memo regarding those problems sent to him earlier.

Library Director Georgiev Roop indicated that when "Sun" reporter Robert Rogers called her regarding the security problems in the library, he said that he had "received a tip from a City Hall insider." She reported that contrary to everyone's suspicions that the article would drive library users away, the complete opposite has happened. Staff and patrons have expressed their

pleasure about the library being once again a safe and pleasant place with numerous phone calls and e-mails.

There has been a positive and immediate response from City Hall. City Attorney Penman sent the investigators from his office to talk to staff threatened and harassed by one particular homeless person, Police Chief Billdt instructed his staff to respond to all library calls to clear the park outside the library, Officer Marci Atkins has increased her routine visits to Feldheim and Mr. Sharer has given instructions for the park sprinklers to be turned on every hour and for his Parking District Force under Officer Montecino to check the library hourly.

Mr. Penman informed the Board that City Manager Fred Wilson is personally taking an aggressive approach to the bathroom facilities at Feldheim Central Library because the vandalism occurring in them is destruction of public property. Throughout the meeting, City Attorney Penman continued to advise the Board regarding its responsibilities under the City Charter.

Minutes:

The minutes of April 10, 2007 were approved as corrected (Garcia – Clark, unanimous)

The corrections were as follows:

Recommendation #176 – change “the Board strongly disagrees” to “the Board unanimously disagrees.”

Recommendation #174 – capitalize “state.”

Library Director’s Report – last bullet to reflect that “agenda will be posted by 8:30 a.m.”

New Business –indicate that permission to serve champagne was unanimous but that Board member Tillman had already left the meeting.

Consent Items:

●Monthly financial Statements:

The Morgan Stanley and the Appropriations reports were pulled out.

●Communications/Correspondences:

A library concerns form filled out by Mr. Gordon Nail regarding the unhygienic condition of the men’s restroom at Feldheim Central Library was submitted to the Board as well as to Mr. Sharer.

●Personnel:

▪Confirm the appointment of Danny Torres, Library Page, Feldheim Central Library, effective May 25, 2007

▪Confirm the appointment of Maureen Stephenson, Library Page, Feldheim Central Library, effective May 25, 2007

▪Confirm the appointment of Denny Torres, Library Page, Feldheim Central Library, effective May 25, 2007

The consent items, excluding the Morgan Stanley and Appropriations reports were approved as presented. (Rennard – Clark, unanimous)

After a review and a discussion, the Morgan Stanley and the Appropriations reports were approved as presented. (Clark – Rennard, unanimous)

Old Business:

Library Budget:

- Discussion and approval of budget for FY 2007/2008:

Due to incomplete forms, the proposed budget for FY 07/08 could not be discussed. But the projected Library Revenue Fund was approved as presented. (Rennard – Vassilakos, abstention - Clark)

The Board moved to convene a special meeting for budget discussions for May 24, 2007 at 1:00 p.m. at Feldheym Central Library. (Rennard – Vassilakos, unanimous)

- Public Library Fund & Organizational Review Implementation Plan for recommendation #174:

The Board strongly agrees to use the PLF moneys for books as the Organizational Review recommends. (Vassilakos – Rennard, unanimous)

- Budget Amendment, Council meeting of May 21, 2007:

The Board moved to approve the Staff Report and Request for Council Action prepared by library director Georgiev Roop and not to use the same documents altered by the finance Department. (Rennard – Vassilakos, unanimous)

- Criteria for naming library rooms for donors:

The Board moved to delay discussion of these items until the June meeting. (Rennard – Vassilakos, unanimous)

- Closed Session: Brown Act section 54957

Evaluation of Library Director

The Board moved to delay this item until its regular monthly meeting on 14 June 2007. (Rennard – Vassilakos, unanimous; Clark absent at that time)

New Business:

Election of Board Officers:

This Board moved to delay this item until the special meeting on 24 May 2007. (Rennard – Vassilakos, unanimous; Clark absent at that time)

President's Report:

As the Board is behind on many issues due to the additional budget deliberations, President Garcia asked to delay her report until the next regular meeting of the Board on 14 June 2007.

Library Director's Report:

Due to the length of this particular meeting, the report presented by Library Director Georgiev Roop was brief:

- The Big Read application has been submitted with Ray Bradbury as the chosen author, hopefully to come during Banned Books Week at the end of September 2007.
- Grant of \$1,000 for children's books received from Beneficial/HSBC Bank USA. Millicent Price prepared the grant proposal in the name of the FOL.

- Grant application to Target submitted.
- Millicent Price has been awarded the 2006 Citizen of Achievement League of Women Voters Award.
- Continue to check the library website for exciting daily changes; the current highlight on the library website is the upcoming Summer Reading Club.
- The collaborative program with the County Children Services to give library cards to foster care children and not hold the foster care parents responsible is now in place. Millicent Price is sending press releases.
- Class & Comp Study update.
- Re: the construction currently going in the Children's Room.

San Bernardino City Library Foundation:

The Foundation Board members are working on revision of bylaws.
The Foundation Board will not meet in July and August.
The next BookMark will be on book clubs.

Agenda Planning:

See delayed items above: to be continued at the June 14, 2007 Board meeting.

Ms. Vassilakos suggested that the Board send a thank you letter to City Attorney Penman as his help has been invaluable.

Adjournment:

The meeting was adjourned at 12:52 p.m.

The next meeting of the Library Board of Trustees (Special Budget Meeting) will be on Thursday, 24 May 2007 at 1:00 pm.

The next regular monthly meeting of the Library Board of Trustees will be on Thursday, 14 June 2007 at 2:00 p.m.

Respectfully submitted by Ophelia Georgiev Roop, Library Director for:

Marion Vassilakos
Secretary

