

**Minutes**  
**San Bernardino Public Library**  
**Board of Trustees**  
**March 18, 2008**  
**3:00 p.m.**

The regular meeting of the Board of Trustees of the San Bernardino Public Library was held in the Board Room of the Norman F. Feldheim Central Library, 555 West Sixth Street, San Bernardino, California.

**Call to Order:**

The meeting of the Board of Trustees was called to order by President Clark at 3:15 p.m.

**Roll Call:**

Present:

Dr. Milton Clark, President  
Ms. Carolyn Tillman, Vice President  
Ms. Marion Vassilakos, Member

Ms. Ophelia Georgiev Roop, Library Director  
Ms. Shauna M. Britton, Deputy City Attorney  
Mr. Mike Clark, Deputy Library Director  
Ms. Millicent Price, Principal Librarian  
Ms. Aurora Mendoza, Senior Admin. Operations Supervisor  
Mr. Ed Erjavek, Library Information Technology Manager  
Ms. Donna Rice, Library Assistant & Board Minutes Recorder

Absent: Dr. Thomas Rennard, Secretary  
Ms. Jessica Hurst, Member

**Approval of Minutes:**

February 14, 2008

The minutes of the February 14, 2008 meeting of the Board were approved with the following correction:

- Page 2, paragraph 5, sentence 5, should read: “Cal Cat does not integrate all catalogues into a single searchable database.”  
(Tillman – Vassilakos, unanimous)

**Public Comments – Items Not On Agenda:**

Ms. Maureen Godfrey, President, City Library Foundation  
Mr. Ed Keller, Founding Board Member, City Library Foundation

Dr. Clark welcomed everyone and invited comments from the guests. Mr. Keller, a founding and current member of the City Library Foundation and formerly a long-time member of the Library Board of Trustees, inquired about the process of the \$100,000 budget

cut – had a meeting taken place before the requested budget cuts were made and is the decision final. Library director Georgiev Roop explained that the deadline for submitting budget cut proposals had not given the Board sufficient time to have a meeting prior to making the final decision.

Dr. Clark related to everyone present that he has a meeting scheduled with D’Ann Lanning from the Mayor’s office and intends to ask her some of the questions raised at today’s meeting.

Ms. Godfrey discussed the concerns of the City Library Foundation Board members about the rumor that Rowe Branch will be closed and replaced with the mobile library if and when the Foundation purchases the bookmobile and the city assumes the responsibility to fund its annual operations. She related to the Board that the Foundation is strongly opposed to the idea of a mobile library replacing a branch and asked the Trustees for a consensus regarding a letter she intends to send to Foundation members. The members of the Library Board commented that the letter was accurate and reasonable.

Dr. Clark stated that he had not heard the rumor about closing either Rowe or any other branch. A discussion about what some Council members stated at the February 19<sup>th</sup> City Council meeting when the annual operational funding for a mobile library was unanimously approved followed. It was noted that two Council members had commented on “cutting something else in order to fund the bookmobile” and that Councilwoman Estrada had asked the library director how much does it cost to operate each branch and is it costlier to operate a branch than it is to operate a mobile library.

Dr. Clark invited the Foundation Board to meet with the Library Board of Trustees in order to get acquainted.

**Consent Items:**

The consent items were approved as presented. (Tillman – Vassilakos, unanimous)

**Old Business:**

Library Director Ophelia Georgiev Roop related to the Board that City Manager Fred Wilson had personally thanked her for the library’s efforts in balancing this year’s budget crisis. She distributed the sheet with budget cut suggestions from all City departments, which have brought the current year deficit down to 3 million. She also informed the Board that the collection of Development Impact Fees, which the Board has designated for books, would be deferred.

**New Business:**

- Permission to serve champagne/wine at the Literary Salon annual “Poetry and Champagne” birthday celebration on April 15 was withdrawn, as the Literary Salon will hold this event at the home of one of the members.

- Permission to serve wine at the annual meeting of the City Library Foundation, April 17, 2008 was granted. (Vassilakos – Tillman, unanimous)

- Permission to serve wine at the opening reception of the annual exhibit of the Inland Empire Latino Art Association, May 10, 2008 was granted. (Vassilakos – Tillman)

Ms. Britton reminded the Board to always keep in mind that giving permission for wine and/or alcoholic beverages to be served at any of the libraries carries some liability and that it would be wise to have a policy regarding this issue.

Dr. Clark suggested Ms. Britton ask Ms. Easland if she could draft such a policy (with the help of the management team) and present it to the Board at some future date.

Dr. Clark had a work-related commitment at 4:30 pm and asked if the rest of the agenda could be continued to the next meeting.

**Agenda Planning:**

Invite Mr. David Clement, the Board’s investment broker to meet with the Board at its next meeting.

**Adjournment:**

The meeting was adjourned at 4:00 pm.

The next meeting of the Library Board of Trustees will be on Thursday, April 10, 2008 at 2:00 pm.

Respectfully submitted by Ophelia Georgiev Roop, Library Director on behalf of:

Dr. Thomas Rennard  
Secretary