

Minutes
SAN BERNARDINO PUBLIC LIBRARY
Board of Trustees
November 18, 2004

The regular meeting of the Board of Trustees of the San Bernardino Public Library was held in the Board Room of the Norman F. Feldheim Central Library, 555 West Sixth Street, San Bernardino.

CALL TO ORDER: The meeting of the Board of Trustees was called to order at 2:08 by President Dr. Garcia.

ROLL CALL: Members present Dr. Dorothy Garcia
 Gary Saenz
 Carolyn Tillman
 Marion Vassilakos

Members absent: Dr. Robin Calote

Library Director: Ophelia Georgiev Roop

PUBLIC COMMENTS: None

MINUTES: The minutes of the October 14, 2004 Board meeting were approved as presented.
Approved with corrections, re: Carolyn Tillman's report on her attendance of the CALTAC conference.(Tillman – Saenz, unanimous)

CONSENT ITEMS:

Dr. Garcia pulled out the Monthly Financial Statements requesting information on the \$1,000 Literacy grant. Consent items "b" and "c" were approved as presented.
(Vassilakos – Saenz, unanimous).

Mike Clark who supervises the Literacy Services explained that the grant was given for book discussions by literacy students. Following this consent item "a" was approved as presented.
(Saenz – Vassilakos, unanimous)

OLD BUSINESS:

The ever-present budget issue was discussed again. Carolyn Tillman requested for the Board's examination the public document for the City of San Bernardino which municipal governments put out normally at the end of a fiscal year with actual revenue and expenditure figures. Library Director Ophelia Georgiev Roop will try to locate such a document for San Bernardino.

The possibilities for expanding the Inghram Branch to create a Dorothy Inghram room were also discussed. Carolyn Tillman had also discussed the issue with Beverly Jones-Wright of New Hope Missionary Baptist Church, owner of the building in which the branch is located.

Ms. Jones-Wright also informed Ms. Tillman that she had not been able to find science books on the level of elementary school children at the Inghram branch.

NEW BUSINESS:

December Board Meeting:
Given everyone's heavy schedule of commitments for December and the lack of crucial issues to be addressed, the Board voted to cancel that monthly meeting. (Saenz – Tillman, unanimous).

PRESIDENT'S REPORT: None

LIBRARY DIRECTOR'S REPORT:

- ◆ Observing the policy for use of library meeting rooms- post on library website
- ◆ Black spelling bee at Feldheim Central
- ◆ Make a Difference Day – Mike Clark and Ginny Evans-Perry working that day
- ◆ Report on CLA attendance
- ◆ Privacy issues webcast
- ◆ Feldheim Central sliding doors
- ◆ Holiday 2004 events: Staff Holiday Breakfast sponsored by FOL, Literary Salon holiday lunch, Board holiday lunch
- ◆ Dolly Contreras death: memorial, \$25,000 bequest the interest of which is to be used for the maintenance of the aquarium in the Dolly Contreras Children's Services
- ◆ Report on Community Summit and Library Director Ophelia Georgiev Roop's participation in it
- ◆ Success of programs for young adults and children continues
- ◆ Statistics – use of libraries: The Board proposed that a scientific survey regarding trends in circulation of library materials be conducted. Some of the suggestions were to contact the entrepreneurial center and Mr. Mike Stull and/or CSUSB sociology departments. (Vassilakos –Tillman, unanimous)
- ◆ Further discussion on creating a Dorothy Inghram room at the Inghram branch
- ◆ Ed Mauel article: re: \$25,000 from the Police Department assets forfeiture fund given to the library for children's books

SAN BERNARDINO CITY LIBRARY FOUNDATION:

Foundation office

As the Library Director was out of the office, Associate Library Director Mike Clark attended the November meeting of the Foundation Board. He reported that only five Foundation Board members were present at that meeting and that currently there are no Foundation activities.

ADJOURNMENT: The meeting was adjourned at 4:10 p.m.

NEXT MEETING: The next meeting of the Library Board will be Thursday, January 13, 2005.

Respectfully submitted,

Dr. Robin Calote
Secretary